

## Overview

**STATE UNIVERSAL BASIC EDUCATION BOARD**

**BLOCK D, 8TH and 9th FLOOR, BACK OF SECRETARIAT BUILDING,**

**SAPELE ROAD, BENIN CITY.**

**SUBEB / ED/ 2020 / NCB / SPN / 001 February 2020**

**INVITATION FOR PRE-QUALIFICATION FOR UBEC/SUBEB PROJECTS. EDO STATE**

### **(1.0) INTRODUCTION**

Edo State Universal Basic Education Board on behalf of Edo State Government from its approved Budget for the fiscal year is desirous of carrying out construction and renovation of primary schools under the UBEC / SUBEB Projects and it intends to apply part of the Budget for the payment of the contract.

Consequently, State Universal Basic Education Board (SUBEB) now invites sealed bids from eligible bidders who wish to be pre-qualified for the project.

### **(2.0) AREAS FOR PRE-QUALIFICATION**

Interested contractors/ suppliers are expected to indicate interest in any of the following areas which should not be more than two:

#### **(1) WORKS**

- (1) Construction of public primary school buildings across the State
- (2) Renovation of existing public primary school structures across the State
- (3) Construction of perimeter fence of public primary schools across the State

#### **( B) GOODS**

- (4) Procurement/supply and delivery of 3 seater desks and benches across the State
- (5) Procurement/ supply and delivery of ECCDE furniture across the State.

### **(3.0) PRE- QUALIFICATION REQUIREMENT**

In addition to 2.0 above, contractors/ suppliers are required to submit their applications along with the following documents.

- (a) Certificate of incorporation/ registration with cooperate affairs commission (CAC)
- (b) Memorandum and Article of Association for Limited Liability Companies
- (c) Tax clearance Certificate for the past immediate three (3) years
- (d) Evidence of registration with Edo State Public Procurement Agency
- (e) Certificate far VAT Registration
- (f) Audited account for three (3) years 2017, 2018, 2019.
- (g) Company profile which should include
  - (1) Names of current directors as registered with CAC
  - (2) Names, qualification and experience of key personnel and copies of their professional certificates.
  - (3) List of verifiable projects successfully executed in the relevant area applied for pre-qualification for immediate past three years including letters of award and completion certificate.
- (h) Bank Reference and Statement of account for the last 12 months (Nov 2018-Oct 2019)
  - (1) A sworn affidavit indicating that:

- None of the Directors of the company has been convicted in any court for any criminal offence including fraud and financial impropriety.
- No officer of EDO SUBEB is a former or present Director, shareholder or has any pecuniary interest in the company.
- The company is not in receivership, insolvent or bankrupt.

### **(4.0) SUBMISSION OF PRE-QUALIFICATION DOCUMENTS.**

Documents for pre-qualification shall be submitted in a sealed envelope, addressed to the Executive Chairman State Universal Basic Education Board (SUBEB) and marked

boldly at the right hand corner “PRE-QUALIFICATION DOCUMENT” and dropped in the tender box at the procurement office, State Universal Basic Education Board (SUBEB) 9TH Floor, behind secretariat Building, Sapele Road, Benin City, Edo State on or before **6 March, 2020**.

**(5.0) OPENING OF PRE-QUALIFICATION DOCUMENTS.**

Pre-qualification documents shall be opened immediately after the close of submissions at **12noon on 6 March, 2020**

**(6.0) NOTE:**

- (1) Late submission will be rejected
- (2) Pre-Qualification application should be very clear about the area of competence and interest.
- (3) Only shortlisted bidders would be contacted to tender
- (4) This invitation for pre-qualification shall not be construed to be commitment on the part of the Board for contract award nor shall it entitle the tenderer to make any claims whatever and seek indemnity from the Board by virtue of having responded to this advertisement.

**SIGNED**

**DR JOAN OSA OVIawe**

**EXECUTIVE CHAIRMAN**

**EDO STATE UNIVERSAL BASIC EDUCATION BOARD ( SUBEB)**